

HILLSDALE FREE PUBLIC LIBRARY

ANNUAL REPORT

2005



A YEAR IN TRANSITION

SUBMITTED BY

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FINAL FEBRUARY 2006

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Executive Summary:

The library remained under renovation for most of 2005 and had some impact on services. The 90% of the adult collection remained in storage for the first six months of the year. The adult fiction collection could only be accessed by staff. The library was open 2,809 hours. The library was closed 41 hours due to construction and 18 hours due to weather. Despite these obstacles, circulation remained robust and increased 2.2% over 2004.

The library added several new services during the year:

- Color printers were added to the computer network
- Wireless Internet access (Wi-Fi) is now available
- Three staff members became commissioned notaries
- The public meeting room was utilized by many community groups
- A teen manga and anime club was launched
- Free introductory computer classes were provided
- A self-service coffee, tea, and hot chocolate station was made available
- Bookdrops were opened to 24 hour service
- Loan period for audiobooks was extended from 2 weeks to 4 weeks
- Residents may now apply for a library card online

Comparisons with the latest available (2004) state averages for similar libraries are included throughout. Averages for similar Bergen libraries are limited to those serving populations between 8,000 and 15,000.

The library circulated 165,088 items. This a conservative total of over \$2.4 million in material value circulated on an operating budget of \$575,136. The library's circulation is double the state average for libraries serving a similar population size and operating in our budget range. The library's overall operating budget and the percentage allocated to salaries, wages, benefits, and materials mirrors the state and local averages. In summary, the library is operating at a very high level of efficiency and productivity.

The adult non-fiction collection is the weakest component in terms of age and circulation. It remains the target of concentrated development.

The State Library statistics are available at: http://www.njstatelib.org/LDB/Statistics/2004_Data/

The Bergen County Library Cooperative statistics are available at: <http://www.bccls.org>

The BCCLS libraries used for comparison are:

Bogota, Closter, E.Rutherford, Fairview, Franklin Lakes, Glen Rock, Hasbrouck Heights, Hillsdale, Leonia, Maywood, North Arlington, Oakland, Oradell, Park Ridge, Ramsey, Ridgefield, Ridgefield Park, River Edge, River Vale, Saddle Brook, Tenafly, Waldwick, Wallington, Washington Twp, Westwood.

SNAPSHOT COMPARISON AGAINST STATE AVERAGES 2004 FINAL

As part of the class of public libraries serving between 10,000 and 15,000 population:

51 total libraries

Average circulation = 76,947

Hillsdale = 161,517

Average budget = \$567,544

Hillsdale = \$525,694

Average cost per circulation = \$9.84

Hillsdale = \$3.11 (lowest in group)

Average circulation per capita = 6.3

Hillsdale = 16.4 (2nd highest in group)

As part of the class of public libraries with budgets between \$500K and \$750K:

46 total libraries

Average circulation = 87,772

Hillsdale = 161,517

Average budget = \$646,349

Hillsdale = \$525,694

Average cost per circulation = \$10.45

Hillsdale = \$3.11 (2nd lowest in group)

Average circulation per capita = 7.6

Hillsdale = 16.4 (6th highest in group)

I. CIRCULATION STATISTICS

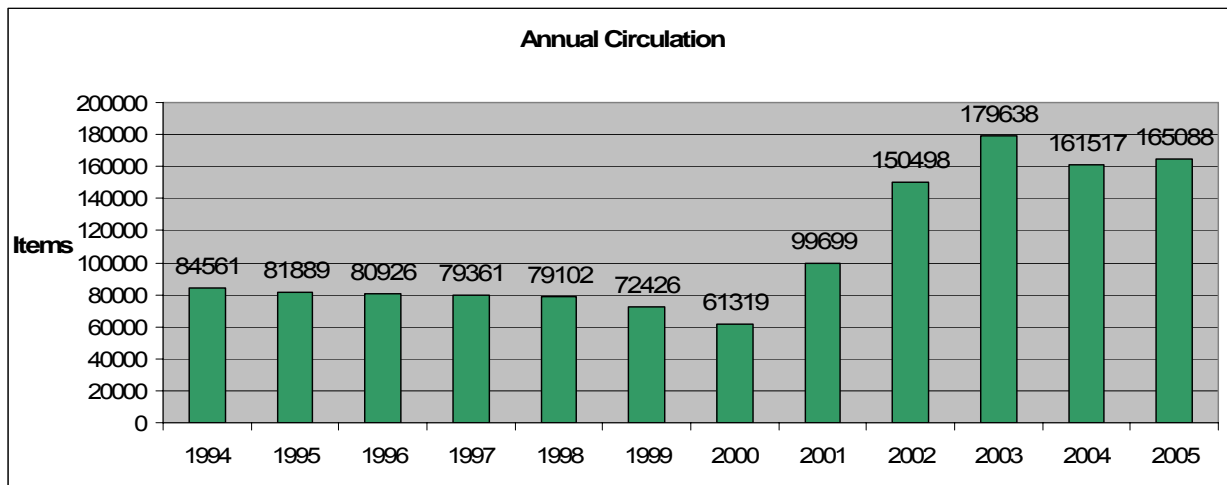
The computer registers a circulation every time an item is charged to a patron. Renewals also register as circulations. Approximately 10-12% of the circulation reported is a result of renewals. The following circulation reflects the number of Hillsdale items charged out to either Hillsdale borrowers or to borrowers from other libraries.

Approximately 90% of the adult collection remained in storage for the first six months of 2005. A comparison of the last six months of 2003 vs 2005 reveals an increase of 3,036 for the same period.

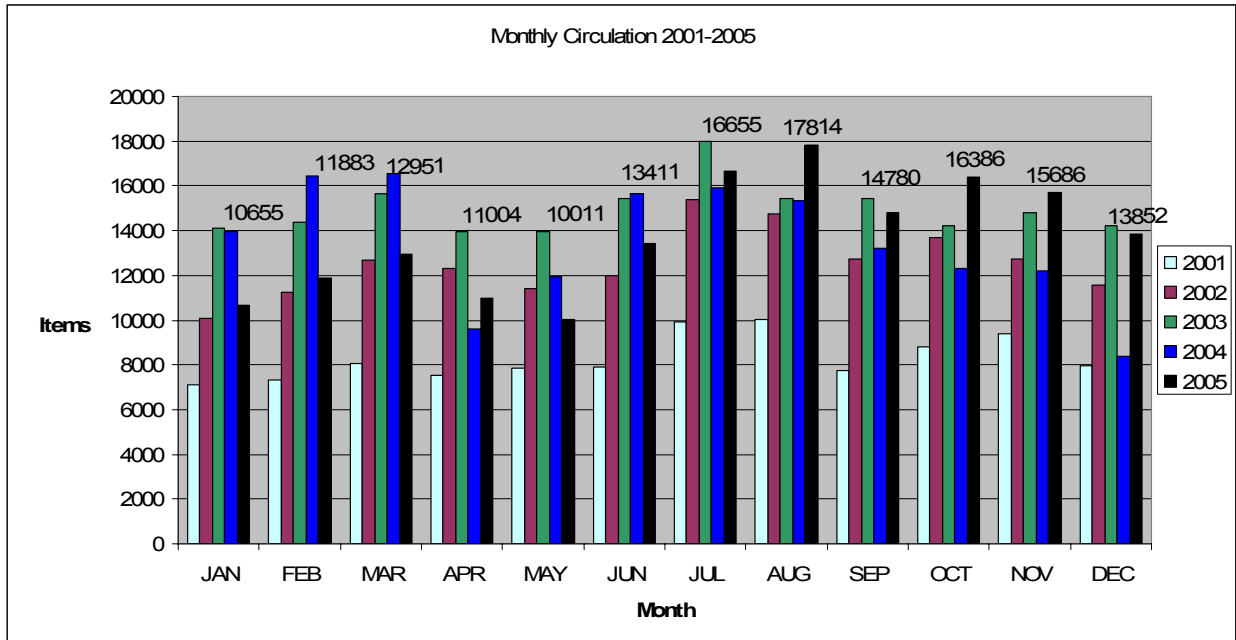
The 2004 state average for libraries serving 10-15,000 population was 76,947.
The 2003 state average for libraries with budgets similar to Hillsdale was 87,722.
The 2004 average for Bergen libraries with similar population size was 96,780.
The 2005 average for Bergen libraries with similar population size was 99,527.

Hillsdale's 2005 circulation per capita was 16.5 items.
The 2004 state average for libraries serving 10-15,000 population was 6.3 items
The 2004 state average for libraries with budgets similar to Hillsdale was 7.6 items.
The 2005 average for Bergen libraries with similar population size was 9.4 items.

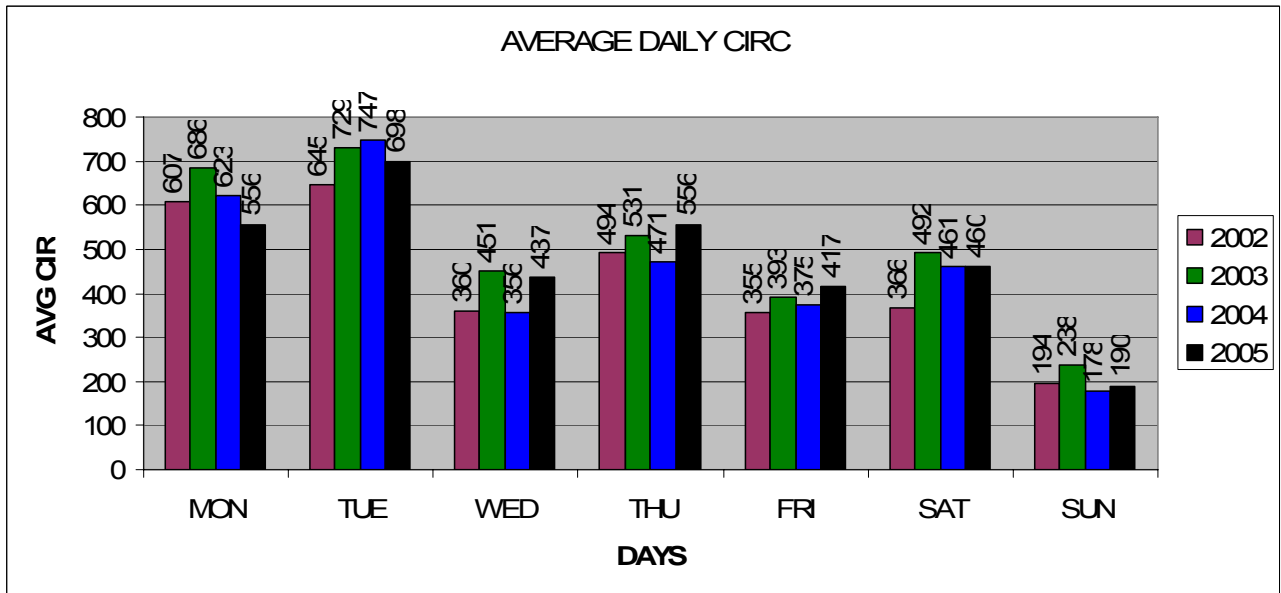
Annual circulation totals 1994 – 2005.



Overall circulation by month 2001-2005.

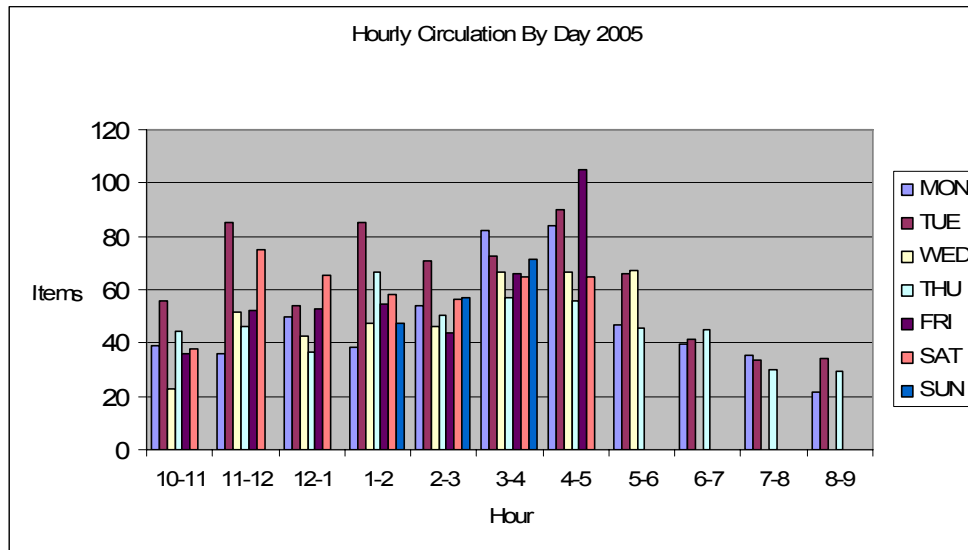


Daily circulation averages 2002 - 2005.



Hourly circulation by day 2005.

HOUR	MON	TUE	WED	THU	FRI	SAT	SUN
10-11	39	56	23	44	36	38	
11-12	36	85	51	46	52	75	
12-1	50	54	43	37	53	66	
1-2	39	86	47	67	55	58	47
2-3	54	71	46	50	44	57	57
3-4	82	73	67	57	66	65	71
4-5	84	90	67	56	105	65	
5-6	47	66	67	45			
6-7	40	41		45			
7-8	35	34		30			
8-9	21	34		30			



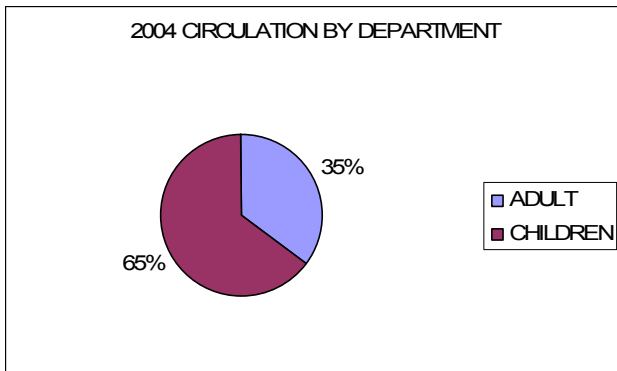
Circulation by material type and department.

The children’s room continues to do about 66% of all circulation. Generally, children’s circulation represents between 30 and 40% of other BCCLS libraries circulation.

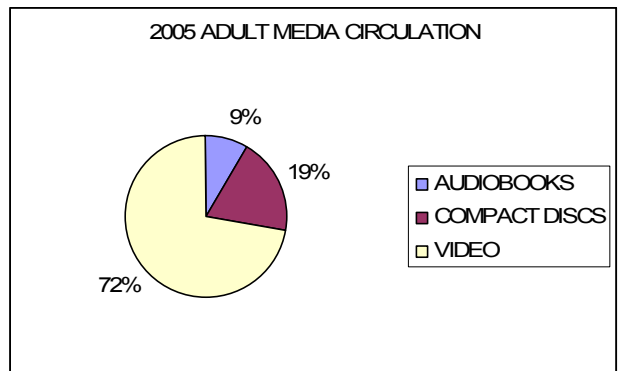
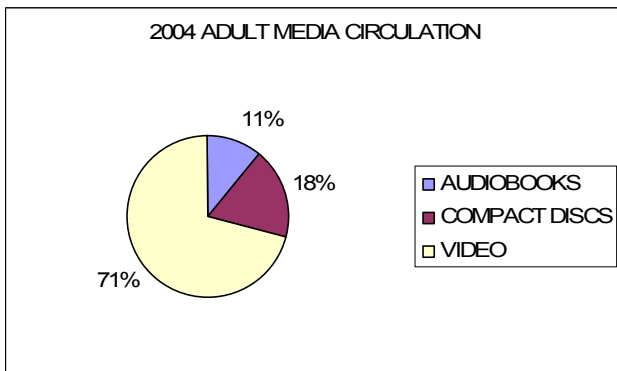
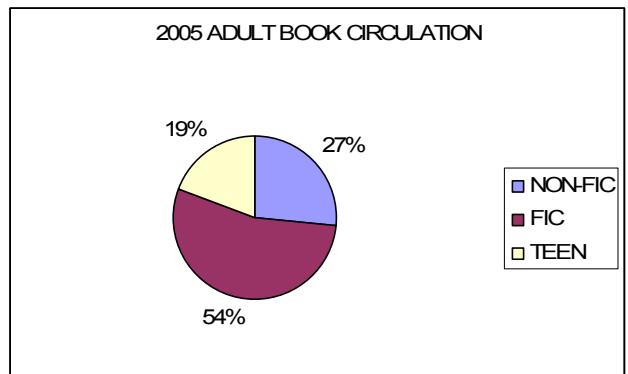
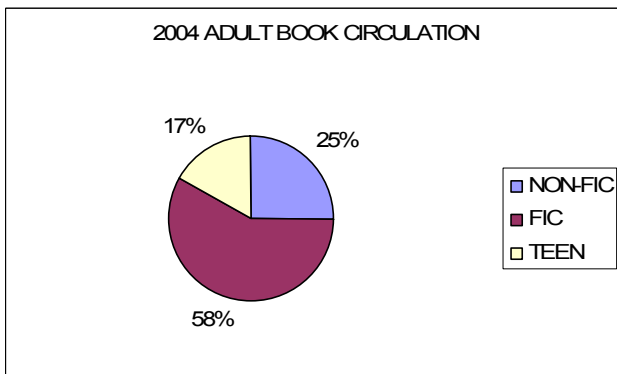
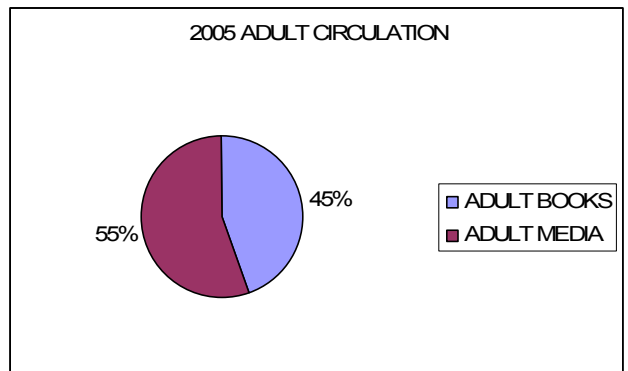
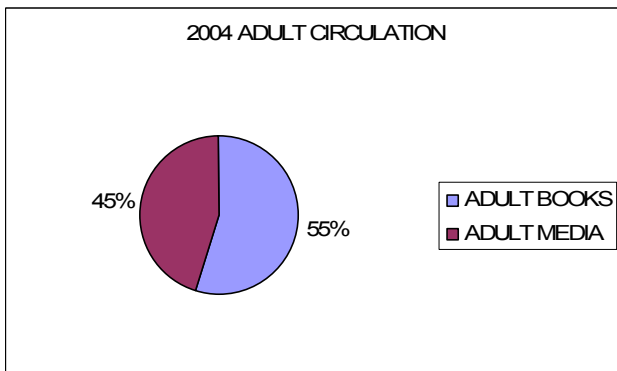
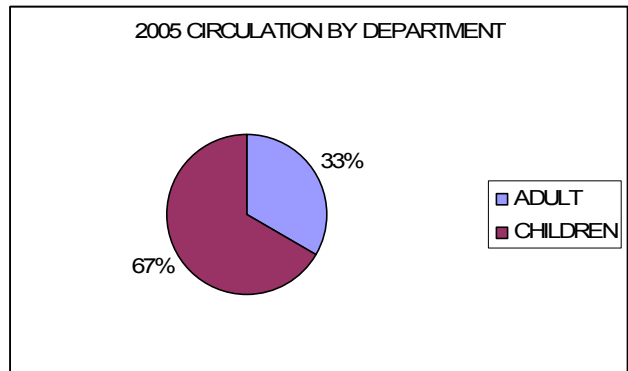
Adult media represented 55% of all adult circulation. This dramatic change from 45% in 2004 is most likely due to the first six months during which most of the adult book collection was in storage.

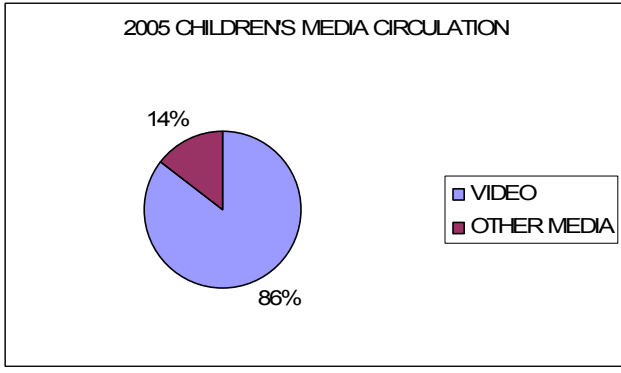
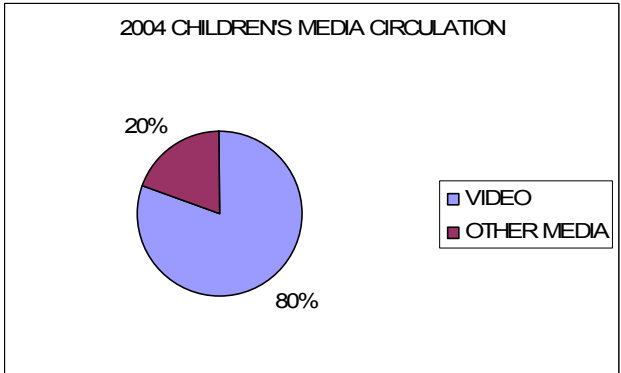
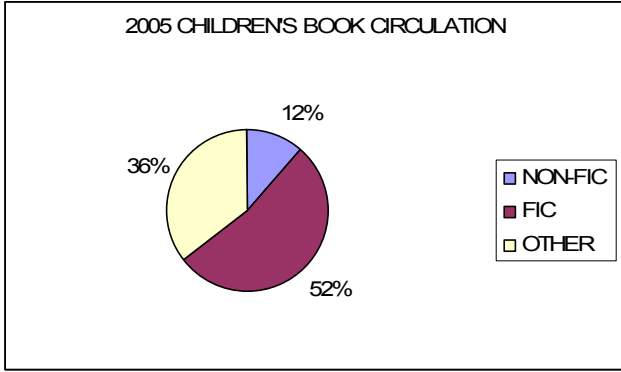
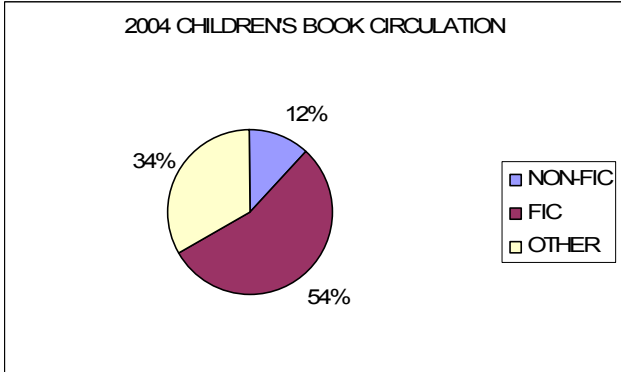
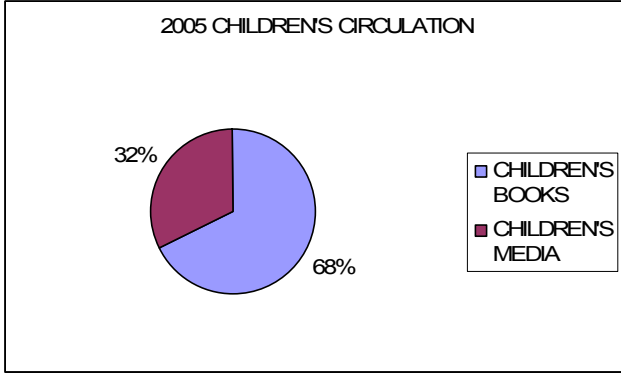
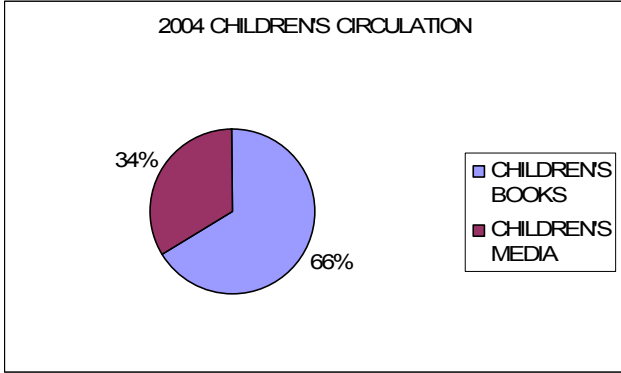
Adult non-fiction circulation did increase a modest 2% in relation to fiction and teen books.

Circulation by departments and material types
2004



Circulation by departments and material types
2005





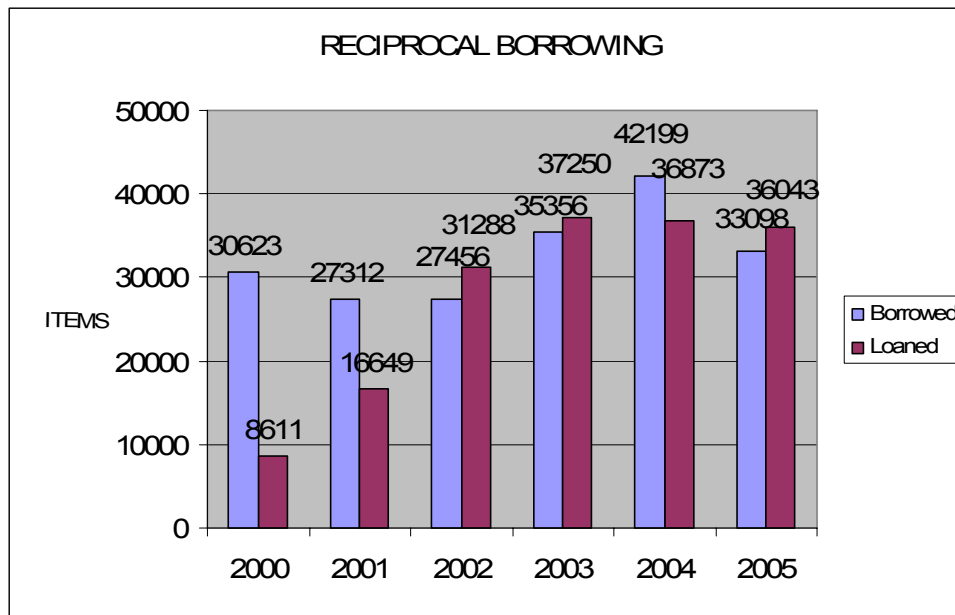
RECIPROCAL BORROWING

The Hillsdale Free Public Library participates in the Bergen County Cooperative Library System (BCCLS). Members of Hillsdale Library may borrow directly from other BCCLS Libraries or they may choose to borrow via electronic loan request. Reciprocal borrowing statistics refer to Hillsdale items lent to other BCCLS libraries and items borrowed from other BCCLS libraries.

In 2005 the number of items loaned remained constant. The decrease in number of items borrowed may be attributed to the nearly complete opening of the library and improved collection that is better meeting local patron demand.

We received a reciprocal net lender check (\$3,227) for the last half of 2005.

Reciprocal Borrowing 2000 – 2005.

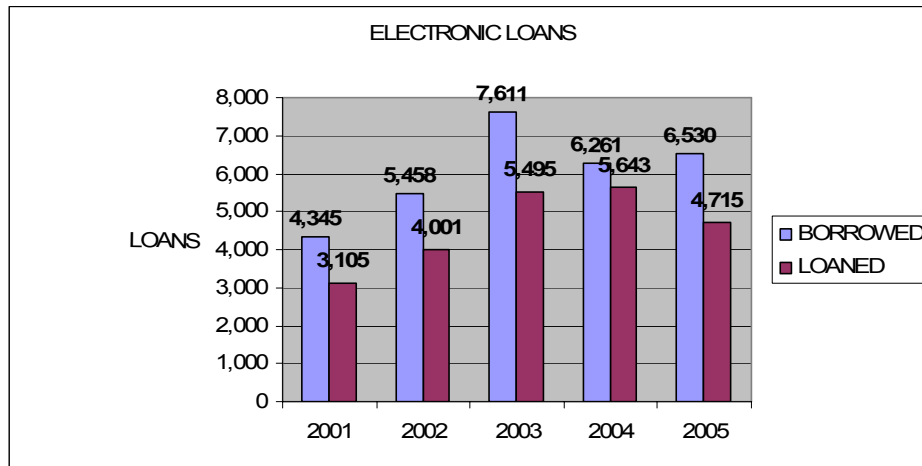


	BORROWED	CHANGE	LOANED	CHANGE
2000	30623		8611	
2001	27312	-11%	16649	93%
2002	27456	1%	31288	88%
2003	35356	29%	37250	19%
2004	42199	19%	36873	-1%
2005	33098	-22%	36043	-2%

Reciprocal Borrowing: Source <http://www.bccls.org/buckles/statistics/>

ELECTRONIC LOANS

Electronic Loans are a subset of reciprocal circulation. Instead of library users doing the work, library staff devote much more time to handling these tasks. Every loan request initiated by a Hillsdale patron is processed by a staff member who determines if Hillsdale owns the item or if a request must be forwarded via e-mail to another BCCLS library. Requests from other libraries are received via e-mail. These items are pulled from the shelves, checked out to the patron, and packaged for delivery.



	BORROWED	CHANGE	LOANED	CHANGE
2001	4,345		3,105	
2002	5,458	25.6%	4,001	28.9%
2003	7,611	39.4%	5,495	37.3%
2004	6,261	-17.7%	5,643	2.7%
2005	6,530	4.3%	4,715	-16.4%

Electronic Loans: Source <http://www.bccls.org/buckles/statistics/>

Section II. Collections

Materials are constantly added and withdrawn from the library. The library expended \$70,868 (12.8% of the budget) on materials in 2005. A small percentage of the collection is acquired by donation.

The library collections can be divided into many subcategories. For the purposes of this report only general categories are presented. Miscellaneous items and periodicals are excluded from the collection counts and pie charts. Young Adult books combine both fiction and non-fiction titles. Young Adult audio books are reported under adult audio visual materials.

Media represents 10% of the adult collection and accounts for 55% of adult circulation. Media represents 8% of the children's collection and accounts for 32% of children's circulation. Loose issue magazines are omitted from these calculations. Magazines account for 1% of all circulation. Adult non-fiction represents 20% of the overall collection and accounts for only 3.5% of overall circulation. While non-fiction circulation is dropping in almost all BCCLS libraries, this collection still needs much attention.

The 2004 state average materials budget for libraries serving 10-15,000 population was \$64,276 or 11.8%.

The 2004 state average materials budget for libraries with budgets similar to Hillsdale was \$79,049 or 12.6%.

The 2004 Bergen libraries average materials budget was \$71,985 or 12.8%

	Year End 2004	Withdrawn 2005	Added 2005	Year End 2005	% of Adult Collection
Adult Collections					
Books - NF	11279	252	533	11560	45%
Books - FIC	9276	403	1019	9892	37%
Books - YA	2060	120	544	2299	8%
Audio Visual	2596	385	527	2738	10%

					% of Children's Collection
Children's Collections					
Books	28110	1740	2778	29148	92%
Audio Visual	2500	523	441	2418	8%

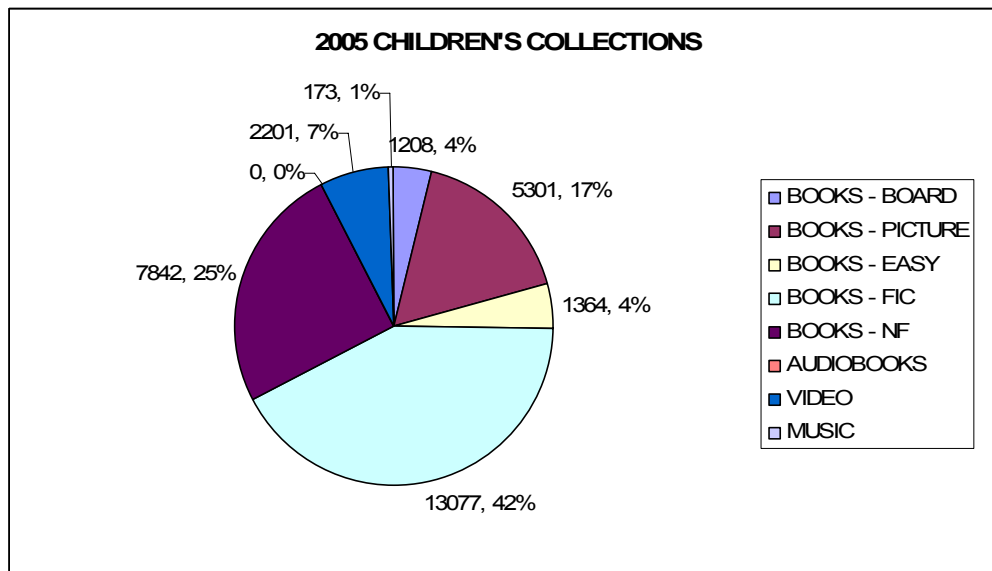
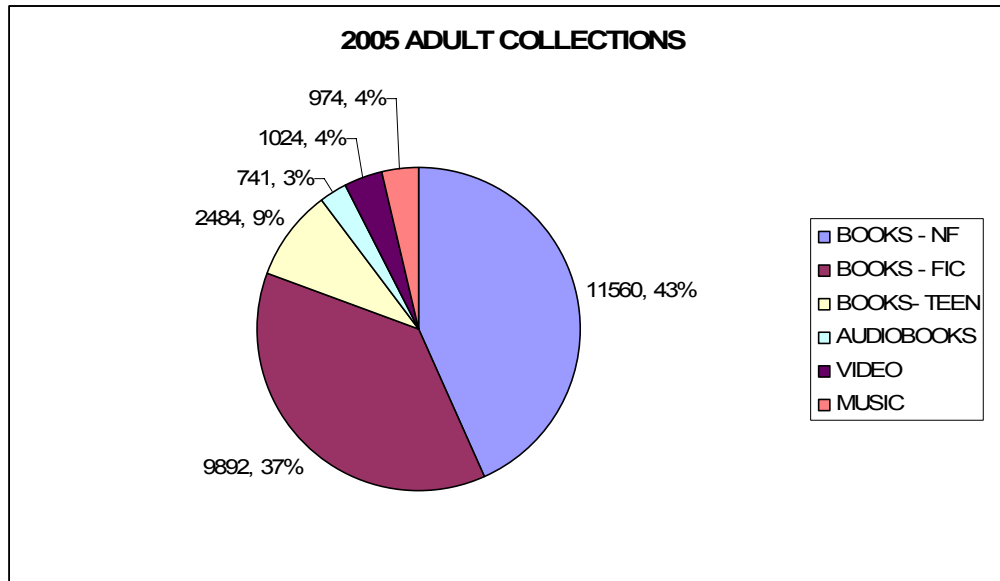
Hillsdale holds a total of 57,841 items in its collection.

The 2004 state average collection for libraries serving 10-15,000 population was 53,650.

The 2004 state average collection for libraries with budgets similar to Hillsdale was 56,922.

The 2004 Bergen libraries average book collection was 55,885 .

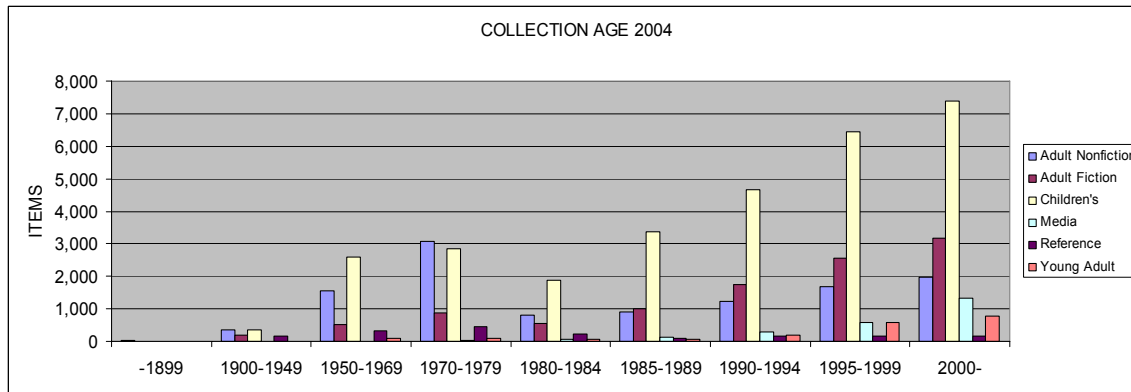
Collection Diversity.



	% OF ALL COLLECTIONS	% OF ALL CIRCULATION
Adult - NF	20.0%	3.5%
Adult - FIC	17.1%	7.0%
Adult - TEEN	4.3%	2.5%
Adult - Audiobook	1.3%	1.4%
Adult - Video	1.8%	11.7%
Adult - Music	1.7%	3.1%
Child - NF	13.6%	5.2%
Child - FIC	22.6%	23.7%
Child - Board/Picture/Easy	13.6%	16.1%
Child - Video	3.8%	18.5%

COLLECTION AGE

Age of the collection is based upon the publication date of the items in the collection. Much of the children's collection is new owing to a large portion being replaced after the flooding in September of 1999 (Floyd). The adult non-fiction collection is still lagging, though much weeding of the old collection has reduced the number of outdated and unuseful materials. See the column for the 1970s. Hillsdale compares evenly with the average of all BCCLS libraries. The collections are behind the times when compared to our immediate neighbors. BCCLS did not update this statistic for 2005.



	HILLSDALE	BCCLS	WESTWOOD	RIVERVALE
All Collections	1988	1988	1992	1992
Adult Nonfiction	1983	1985	1989	1990
Adult Fiction	1991	1991	1994	1994
Children's	1989	1989	1993	1991
Media	1998	1995	1996	1995
Reference	1973	1978	1979	1986
Young Adult	1995	1992	1995	1994

SECTION III. HOURS OF SERVICE

The library was open 2,809 hours and 320 days in 2005. The Library was closed 41 hours due to construction activities and 18 hours due to inclement weather.

The library was open 2,593 hours and 324 days in 2004.

The library was open 2,895 hours and 341 days in 2003.

The library was open 2,836 hours and 343 days in 2002.

MANPOWER

Manpower is measured in full time equivalents (FTE). A full-time work week is 35 hours.

There are four (4) full-time staff members. The remaining part-time employees, including pages comprise an additional 4.7 FTE. The overall manpower is 8.7 FTE.

The 2004 state average FTE for libraries serving 10-15,000 population was 8.3.
 The 2004 state average FTE for libraries with budgets similar to Hillsdale was 9.0 .

Part-time employee hours in 2004:

Page Hours	773.00
Library Assistant Hours	7,153.50
Reference Librarian Hours	118.00
Total P-T Hours	8,044.50

FTE=35 hours x 52 weeks 1,820.00
 PT FTE = 4.42

Part-time employee hours in 2005:

Page Hours	613.75
Library Assistant Hours	7,859.25
Reference Librarian Hours	108
Total P-T Hours	8,581.00

FTE=35 hours x 52 weeks 1,820.00
 PT FTE = 4.7

Hillsdale expended \$300,032.13 on salaries and wages in 2005. When combined with benefits, social security, and insurance personnel expenses totaled \$377,047 or 65.5% of the budget.

The 2004 state average for libraries serving 10-15,000 population was \$378,214 or 69.6%
 The 2004 state average for libraries with budgets similar to Hillsdale was \$428,742 or 69.0%.
 The 2004 average for Bergen libraries with similar population size was \$389,266 or 69.4%

VOLUNTEERS

The largest number of volunteer hours are contributed by the members of the Pascack Valley Literacy Volunteers. Adults assist other adults in learning English as a Second Language (ESL). Annual statistics for this program are tabulated in the spring. There were approximately 20 adult volunteers in 2005. Doris Streich is responsible for coordinating all of the tutors and students. She alone volunteers at the library between 8 and 20 hours weekly.

Several teen volunteers assisted throughout the summer.

IV. PATRON REGISTRATION

560 people received Hillsdale Library cards in 2005. Of the 6,629 currently registered users 3,031 used their card at least once during 2004. That is 340 more cards (12%+) used than in 2003 (2,691). That represents 30% of the population of the Borough. This percentage is not exact because families may use only one card to borrow materials for several family members.

PATRON REGISTRATION							
	1999	2000	2001	2002	2003	2004	2005
NEW REGISTRATIONS	439	381	526	654	613	443	560
TOTAL CARDS			6,579	6,576	6,060	6,048	6,629
% OF POPULATION			65%	65%	60%	60%	66%

V. PROGRAMS

Due to the difficulty of running programs while under renovation few programs were planned for 2005.

- Children's story times resumed in the fall.
- The Monday afternoon book discussion group met monthly
- The Thursday evening book discussion group met monthly
- Traditional Summer Reading clubs for children and teens were continued. 427 children participated in the children's program. Over 30 teens participated in the teen program and collectively read more than 91,000 pages!
- The adult literacy program is described under volunteers
- Over 140 people attended the Harry Potter Party in July
- Information about the library was distributed at Hillsdale Day in the Park.
- A one-woman play about Agatha Christie was popular
- Linda Cross, of the Bergen Senior Services, presented on Medicare Part D.
- The Teen Advisory Group continued to meet and assist in developing teen services.
- Laura started the Manga Anime Club as a joint venture with Montvale Library
- A new teen book club, PV by the Book, was started.
- Computer classes were offered to beginners.

SECTION VI. OTHER ACHIEVEMENTS

- Published 7 newsletters.
- Converted several portions of the website to a blog format which makes it much easier for staff to update the homepage with fresh news.
- Cindy Greenwald completed her masters degree in library science.

VIII. PROFESSIONAL ACTIVITIES

The professional staff of the library actively participates on committees within the Bergen County Cooperative Library System (BCCLS) and within the New Jersey Library Association.

Laura Leonard served on the Garden State Teen Book Award Committee. Descriptions of her activities are included in an appendix to this report.

Cindy Greenwald participated on the BCCLS Youth Services Committee.

David Franz participated on the BCCLS Policies and Procedures Committee and served the second year of a two year term on the BCCLS Executive Board.

2005 Statement of Value - Hillsdale Free Public Library

6629 Registered Hillsdale Patrons (Approximately 50 are WCL)
 10087 2001 Population
65.7% Hillsdale Residents are registered users of the library.
 County average is
 61%

165,088 Number of items circulated by the Hillsdale library in 2005.
 \$15.00 Conservative cost of an average library item
\$2,476,320.00 Total value of items circulated by the Hillsdale library
A return on investment of 486.9%

\$508,564.00 2005 budget commitment toward the library from the Borough

\$1,967,756.00 Total SAVINGS to residents of Hillsdale from the maintenance of a free public library in 2005.
 This is money that can then be spent patronizing local businesses, or saved in retirement accounts, or saved toward college tuition.

If Hillsdale did not have access to a free library and residents wished to continue purchasing books for their children and their own reading interests, they would have spent **\$2,476,320.00** over the the course of 2005.

Also, bear in mind that the library provides assistance in locating materials. The library is able to locate and borrow from libraries throughout the United States. The library also supplies free access to the Internet, children's story hours, programs, and tutors for adults learning english as a second language.

2005 OPERATING BUDGET

	2004	2004	2005	2005
	BUDGET	FINAL	BUDGET	FINAL
LIBRARY BUDGET LINES				
01 Collection Development				
0110 A - Adult Books	\$20,000	\$19,707.16	\$21,500	\$21,850.08
0111 C - Children's Books	\$16,000	\$16,459.89	\$16,000	\$16,539.37
0112 YA - Young Adult Books	\$4,000	\$3,849.64	\$4,000	\$4,317.45
0113 R - Reference Books	\$9,000	\$8,487.46	\$9,000	\$6,347.06
0114 P - Periodicals	\$6,000	\$7,757.97	\$6,000	\$8,169.81
0120 BTA- Books on Tape - Adult	\$3,500	\$4,129.83	\$3,500	\$3,147.53
0121 BTC - Books on Tape - Child	\$500	\$420.80	\$500	\$50.00
0130 MA - Music CDs - Adult/YA	\$3,000	\$1,391.07	\$3,000	\$1,984.84
0131 MC - Music CDs - Child	\$300	\$207.25	\$300	\$95.72
0140 VA - Video/DVD - Adult	\$4,500	\$4,219.30	\$3,000	\$4,469.73
0141 VC - Video/DVD - Children's	\$1,800	\$2,664.08	\$1,800	\$3,186.61
0150 S - Software/Online databases	\$0	\$0.00	\$0	\$0.00
Total Collection Development	\$68,600	\$69,294.45	\$68,600	\$70,158.20
02 Maintenance & Utilities				
0210 E - Electric	\$15,000	\$13,763.94	\$17,200	\$22,044.80
0220 G - Gas	\$9,000	\$11,171.91	\$10,800	\$10,550.95
0230 T - Telephone	\$2,500	\$2,417.33	\$3,220	\$3,182.01
0240 W - Water	\$1,600	\$1,656.71	\$1,650	\$1,406.12
0250 - Repairs	\$1,500	\$397.50	\$1,500	\$2,193.51
0260 - Service Contracts	\$400	\$0.00	\$400	\$994.50
Total Maintenance & Utilities	\$30,000	\$29,407.39	\$34,770	\$40,371.89
03 Supporting Services				
0310 - BCCLS	\$17,200	\$0.00	\$19,290	\$18,386.75
0320 - Supplies	\$8,000	\$7,515.80	\$8,000	\$9,756.30
0325 - Postage	\$1,400	\$1,239.04	\$1,000	\$1,032.98
0340 - Programs	\$1,000	\$202.68	\$0	\$0.00
0341 - Adult ESL Program	\$1,500	\$1,500.00	\$2,000	\$1,500.00
0342 - Cablevision Internet			\$950	\$0.00
0350 - Memberships	\$250	\$280.00	\$300	\$280.00
0360 - Conferences/Travel	\$700	\$921.18	\$700	\$608.55
0370 - Legal Advertising/Publicity	\$2,000	\$1,545.19	\$3,000	\$3,042.95
0380 - Audit	\$1,550	\$1,600.00	\$1,550	\$1,600.00
0390 - Recording Secretary	\$480	\$400.00	\$504	\$467.50
0391 - Attorney Allowance	\$2,000	\$9,316.89	\$2,000	\$1,303.52
0392 - Professional Development	\$2,500	\$1,259.50	\$3,110	\$3,110.00
Total Supporting Services	\$38,580	\$25,780.28	\$42,404	\$41,088.55
04				
0402 - State Aid 2002				
0403 - State Aid 2003	\$235	\$235.44		
0404 - State Aid 2004	\$10,024	\$1,584.47	\$8,440	\$6,980.52
0405 - State Aid 2005			\$10,262	\$0.00
Total State Aid Expenditures	\$10,259	\$1,819.91	\$18,702	\$6,980.52
05 Grants				

	LVA2003 Grant / 2004	\$300	\$300.00		
Total Grants		\$300	\$300.00		
09	Unbudgeted Items				
	0910 - Friend's Supported		\$2,342.60		\$1,283.71
	0920 - Restricted Donations		\$325.00		
	0930 - Miscellaneous	\$13,400	\$13,827.53		
	0940 - Bank Charges		\$0.00		\$76.60
	0950 - Refund to Patron		\$0.00		
	0960 - Reimburse Libraries		\$722.28		\$329.00
Total Unbudgeted items			\$17,217.41		\$1,689.31
LIBRARY LINE TOTALS		\$147,439	\$143,519.44	\$164,476	\$160,288.47
BOROUGH BUDGET LINES					
	Salaries & Wages	\$289,000	\$285,185.47	\$315,000	\$300,032.13
	Building Maintenance	\$15,000	\$13,053.93	\$15,000	\$12,208.95
	Disposal Services	\$650	\$650.00	\$650	\$650.00
	Gas & Electric *	\$700	\$0.00	\$0	\$0.00
	Telephone Charges (LD)	\$525	\$527.78	\$525	\$750.87
	Payroll Services	\$930	\$930.00	\$1,000	\$1,000.00
	Social Security	\$22,200	\$22,053.02	\$24,100	\$23,095.58
	Insurance - Life	\$350	\$327.72	\$350	\$327.70
	Insurance - Workers Comp	\$1,400	\$1,400.00	\$1,400	\$1,400.00
	Insurance - Medical	\$44,700	\$44,765.00	\$49,345	\$48,409.00
	Insurance - Dental	\$2,800	\$3,469.00	\$3,730	\$3,783.00
Total Borough Budget Items		\$378,255	\$372,361.92	\$411,100	\$391,657.23
	TOTAL LIBRARY EXPENSES	\$525,694	\$515,881.36	\$575,576	\$551,946
	LIBRARY INCOME	2004 BUDGET	2004 FINAL	2005 BUDGET	2005 FINAL
	Money handled directly by Boro	\$378,255	\$372,361.92	\$411,100	\$411,100.00
	Boro Cash Support	\$76,255	\$76,255.00	\$97,464	\$97,464.00
	Boro Reserve Balance Prev. YR - brought forward	\$11,927	\$11,969.26	\$0	\$4,688.43
	State Aid	\$10,024	\$10,262.00	\$10,262	\$10,297.00
	Balance State Aid Prev. Yr brought forward (est.)			\$8,000	\$8,439.53
	Donations	\$3,000	\$4,611.22	\$3,000	\$1,624.30
	Fines	\$16,000	\$16,998.36	\$16,000	\$19,487.95
	WCL - Memberships	\$30,000	\$27,100.00	\$24,000	\$16,550.00
	Interest - Checking		\$1,164.59	\$1,000	\$1,930.71
	Lost Cards		\$364.00	\$310	\$282.00
	Lost Items		\$1,430.10	\$1,000	\$1,351.70
	Other Miscellaneous		\$1,515.75	\$3,000	\$1,529.52
	TOTAL LIBRARY INCOME	\$525,461	\$524,032.20	\$575,136	\$574,745.14

Capital Campaign Account Activity.

\$79,248.24 was spent on construction items.

Below is a summary of receipts and interest for 2005:

**Hillsdale Library - Capital Campaign
Schedule of Revenues and Expenses
2005 Annual**

9:02 AM
02/13/2006
Cash
Basis

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
Donations Capital Account	<u>12,585.33</u>
Total Income	<u>12,585.33</u>
Net Ordinary Income	12,585.33
Other Income/Expense	
Other Income	
Interest - Capital Campaign	<u>1,750.84</u>
Total Other Income	<u>1,750.84</u>
Net Other Income	<u>1,750.84</u>
Net Income	<u><u>14,336.17</u></u>

Appendix

2005 Librarian's Report

REFERENCE

QUESTIONS – Over the course of the past year I have handled a great variety of reference questions. Below is a sampling of questions that I have received.

School Assignments

- Can you help me find current information on Hale Boop (comet) and Bootes (constellation)?
- I need books about the decision to drop the atomic bomb?

Reader's Advisory

- I need a book for my book club. We like to read historical fiction, can you recommend something? (presented by an adult woman)
- I need to get a book for my friend to read for English. It can be any fiction book that is at least 200 pages. He's not really into reading. Can you suggest something? (presented by an eleventh grade boy)

Health

- Is there a cap on health insurance premiums for privately purchased policies? If so, what is the limit and is it set at the state or federal level?

Legal

- I need to write a living will and a durable power of attorney. What must I include?

Business/Consumer Information

- I was quoted a price of \$169 per night by a Canadian hotel. How much is that in US dollars?
- I need to find prices of Carl Kahler paintings sold at auction, specifically "A Lady on the Shore".

Careers/Higher Education

- I need to prepare a portfolio for my application to art school. Can you help me find examples?
- I need to write performance reviews for my employees. Are there books that provide guidelines for how to write them?
- I want to publish Children's books. Can you help me find out how to start?

Wrong Information Presented

- Do you have the diary of Kurt Cobain? The actual title is, *Journals*.

Miscellaneous

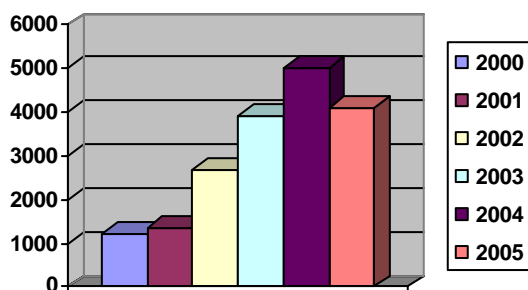
- How do I contact the Veterans to come pick up donations of clothing and other goods?
- I would like to mail letters to Pat Buchanan and Eleanor Clift. Can you get me an address?

INTER-LIBRARY LOANS – This was the third year that libraries throughout New Jersey used JerseyCat, a statewide inter-library loan system and catalog. Although large portions of the collection were unavailable during the year we did lend twice as many items as we borrowed. Material lent included adult novels, non-fiction, children’s books, teen materials, and media.

YOUNG ADULT

Circulation in this department decreased slightly this past year. The entire collection was in storage for the first six months of the year and only limited titles have been available for the last six months. The circulation statistics for the YA department do not include CDs or movies which are also used heavily by teens.

Young Adult Circulation



In addition to the growth in circulation the library has witnessed increase participation by teens. The library has hosted successful teen summer reading clubs for the past three years. More than 30 teens participated this year, reading over 91,000 pages. 25 teens attended the wrap-up party in September. We played Dance Dance Revolution and enjoyed pizza. Membership in the Teen Advisory Group (TAG) continues to be strong. There are now 15 active members. These teens provide advice on what to purchase for the collection, what programs to offer, how to display and promote new books, and volunteer at community events.

There are two new clubs for teens, The MA-PA Club (Manga and Anime of the Pascack Area) and PV by the Book. The first is for fans of Japanese comics and animation. It is co-sponsored by the Montvale Library. We have had between 6 – 20 attendees at the meetings. The latter is a book discussion group for students in grades 9-12.

COMMITTEE RESPONSIBILITIES

I am continuing to serve on the Garden State Teen Book Award Committee. The GSTBA Committee is responsible for creating a ballot of books to be read and voted on by teens throughout New Jersey. This ballot is a tool to promote fiction and non-fiction books that are both appealing & well-written. The award also provides teens with an opportunity to voice their opinions as to what makes a book great.