

Minutes – Board of Trustees Meeting Monday, July 17, 2006
Hillsdale Free Public Library

Present: James Borowski, Allen Saslowsky, Marsha Demarest, Dennis Deutsch, Kim Kralik, Marie Hanlon

Also present: Donna Schiavone, Council Liaison

Absent: Elliott Lichtstein, Gary Weir, Paul Gross, Warren Harris

Being that the president and vice-president were absent, Dennis Deutsch nominated Marie Hanlon to chair the meeting. There being no dissent, Ms. Hanlon called the meeting to order at 7:35 p.m. Notice of the meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

Ms. Hanlon called for a vote on the Minutes of the June 12 meeting. JB requested a clarification on the "night lights" referred to on page 2. DF restated that all of the emergency lighting act as night lights and stay on all evening. The PSE&G parking lot lights also remain on all evening. There being no other comment on the minutes the Board unanimously accepted them.

No President's report.

Treasurer's report. JB reported that the library has not received the 2d quarterly Borough support check. DF will consult with the borough finance officer. The State Aid check arrives in October. A Friend's check for the summer reading program is expected. Woodcliff Lake memberships are still down. JB inquired how the library might inform WCL residents of our services and promote the library to them. DF reiterated the fact that in conversation with members past and present, it is the \$250 out of pocket fee that is hindering renewals and growth in paid memberships. A general discussion ensued. A more formal discussion will be tabled until some facts can be found. DF will inquire whether Upper Saddle River Library's tiered services program has attracted new memberships. The cost of sending postcards to all WCL residents will be found.

Construction Bill List was presented. DF explained the nature of each bill. Motion to pay the construction bills: JB, Second: MH. Passed unanimously.

Director's Report. DF referred to the written report and added several oral comments. The Highlands Regional Library Consortium provides an additional downloadable audiobook service called Overdrive. Links and information are available on the library website. 492 children are signed up for the summer reading program. By comparison 427 signed up over the course of last year's program. Laura is planning several evening programs on conducting research using library resources. Edie Weinthal, a teacher at PVHS and author of "Teachable Moments" will present a program in this series. The sprinkler system and fire alarm were tested by independent companies. This is required for the annual fire inspection. The ultra-marathon effort has earned \$4,949 toward the first 26.2 miles with a \$33.50 incentive for every extra mile beyond.

DD informed the Director that the Borough's 24/7 cable channel would be going live in a few weeks. It was suggested that the library should inquire of the requirements for submitting content to promote library activities. DF suggested this would be a great opportunity for volunteers to help.

KK requested more information about the Envisionware software that Montvale Library is implementing to schedule/monitor Internet computer use. DD expressed concern that tracking the use of patrons too closely may add to the library's liability in maintaining patron privacy. DF will obtain more information on this product. The Bergen County Cooperative Library System is installing and maintaining the software on their machines at Montvale. The Hillsdale public pcs are on a separate network and are not maintained by BCCLS. Any such software would have to be installed and monitored by existing staff or by a contractor.

DF introduced two proposals for the seeding of lawn and preparation of beds around the building. Requests for quotation were sent via mail to Raymond Brothers, DeJoseph Brothers, and Buettel Landscaping. No proposal was received from Raymond Brothers. The merits of the two proposals were discussed. Motion was made by JB to accept the proposal from Beutel Landscaping for \$4,420.00 Second: KK, the motion passed unanimously. Note: DD recused himself on this vote.

DF presented two sample exhibit policies for the Board's consideration. A general discussion ensued. The Board agreed that a policy should include a provision that the library benefit from any artwork sold as a direct result of public display. The waiver of liability clause will remain, as will the right of the Board to refuse a proposed exhibit. The director will draft a policy specific to Hillsdale using the two examples as a guide.

Friends of the Library. MH informed the Board that the FOL will meet in the library on Monday, July 31 at 7:30 p.m.

JB made a motion to close the meeting. Second: DD, unanimous approval.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

David J. Franz