

Present: Paul Gross, Marie Hanlon, Warren Harris, Kim Kralik, Allen Saslowsky, Gary Weir

Absent: James Borowski, Marsha Demarest, Elliott Lichtstein, Donna Schiavone,
Council Liaison

Mr. Weir called the meeting to order at 7:33 p.m. Notice of the meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

PG motioned to accept the July minutes, Second: MH, passed unanimously

President's Report.

Mr. Weir reported that since his last meeting he met with the director to discuss a long range plan for the library. The document is in a draft stage and he anticipates one or two more meetings before presenting a plan for board consideration. Mr. Weir commended the work of Ms. Leonard and Ms. Greenwald and sought board approval to present employees with some recognition such as certificates. PG suggested pins for years of service. All were in agreement that something could be done.

Treasurer's report. In the absence of the treasurer, DF presented the operating bills and made general comments on the budget. The library is still awaiting the 2d and 3d quarter support checks from the Borough. They are anticipated prior to the next cycle of bills in September.

Director's Report. DF referred to the written report and added several oral comments. A spreadsheet comparing circulation and budgets of other BCCLS libraries was presented. Hillsdale's circulation is equivalent or better than libraries with budgets twice that of Hillsdale's. The comparison was well received. PG interjected that the director should still find opportunities for volunteers to participate at the library. Several examples of volunteer programs at local hospitals were offered. The board did not think it inappropriate for a volunteer to work alongside a paid staff member in situations like paging materials. The director will compile a list of volunteer tasks. It was also noted that supplies are costing more than anticipated. This is likely due to printer paper and toner expenses. The library currently requires payment only for color copies at \$.25/page. Donations are requested for black and white copies. A study of the paper and toner expenses will be made before revisiting the policy.

DF presented a draft resolution requesting \$2,000 be allocated in matching funds for the purposes of a history grant. If successful, the grant project would digitize copies of the Hillsdale Herald newspaper owned by the library. Phase I covers 1929 through 1942.

Motion to adopt the resolution and approve the effort was made by PG, Second: MH, unanimous approval.

DF announced that the Science Fiction Society had applied to use the meeting room on the first Tuesday night of each month for the purpose of meeting and presenting a science fiction movie. PG inquired if any member of the Society was a member of the library or a resident. That was unknown, however the meeting room policy does not require that a member of a group be a resident of the borough. It is open to all groups as long as they comply with the existing meeting room policy. PG thought the policy should be reviewed in the future. It seemed unfair to allow non-Hillsdale groups to utilize a resource primarily funded by Hillsdale taxpayers. PG thought it would be acceptable if an outside group paid a fee to use the room.

DF summarized the cost and applicability of the Envisionware software that BCCLS is offering. Envisionware is used to schedule patron usage of public PCs. There is also a module that controls printers and fees for printing. The board agreed that the added expense is not worthwhile if there are no current issues surrounding patron use of the public PCs.

Exhibit Policy

A draft exhibit policy and application was presented for discussion. PG provided a sample of a release that NIA uses when allowing artists to exhibit at his business. WH also had several comments about liability and hold harmless agreements that should become part of the document. Both thought that the language should be stronger. DF will forward a copy of the policy to WH for further editing. A new draft will be presented next meeting. The policy may be sent for review by the borough's attorney as well. PG also requested that the mandatory fee for any sale of artwork be dropped from 20% to 10%. GW asked if the board wanted to establish an exhibits committee to review applications. After brief discussion the board thought this unnecessary. Discretion would be given to the director. A phrase indicating that the room is open to all ages and that exhibits should be appropriate for all age levels will be added to the policy.

Friends of the Library. MH informed the Board that the FOL will meet in the library on Monday, August 28 at 7:30 p.m.

New Business

GW informed the board that a date should be set for a public dedication of the media room in memory of Karyl Lynn. The family will be asked for several appropriate dates in September or October.

DF was informed that occasionally lights are being left on in the building after closing.

WH made a motion to close the meeting. Second: AS, unanimous approval.
The meeting adjourned at 8:45 p.m.

Respectfully submitted,

David J. Franz