

Hillsdale Free Public Library, Board of Trustees Meeting, January 8, 2007

In attendance were: James Borowski, Marsha Demarest, Warren Harris, Kim Kralik, Allen Saslowsky, and Gary Weir

Also present: David Franz, Director of the Library and John Sapanara, Council Liaison

Excused: Marie Hanlon, Paul Gross, Dr. Elliott Lichtstein

Gary Weir, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:35 p.m. Mr. Borowski made a motion to approve the December minutes, seconded by Mr. Saslowsky. Unanimous approval.

President's Report: Mr. Weir announced that Mr. John Sapanara is now the liaison to the Borough Council.

Library security was discussed. Mr. Saslowsky made a motion to approve installation of a security camera and door bell alarm in the Children's Room. This alarm would notify the main floor personnel in the event of a problem. Mr. Borowski seconded, unanimous approval.

Mr. Weir discussed the several rooms in the library that remain available for naming purposes. Several rooms were already named during the capital campaign. These rooms are the Children's, Story Time, History, and Media. The Circulation desk was also named. Ms. Kralik suggested an article be placed in the local newspaper informing the community about the possibilities of naming a room.

Mr. Weir suggested a ceremony be held for each room naming.

Treasurer's Report: Mr. Borowski announced the Library is waiting for its first quarterly check from the borough. There is about \$3,000.00 in the Cash Management Fund the Library has with the State of N.J. Mr. Franz will report next month on the percentage of interest in this account. Mr. Borowski suggested an emergency repair fund be established. Ms. Kralik suggested some of the money from the CMF could be placed in a fund receiving more interest. Ms. Kralik volunteered to research some C.D. rates. Mr. Sapanara said the Borough would certainly dispense funds for an emergency.

Construction Bills: Mr. Franz presented the last bill from Harwood Lloyd for \$460.00. Mr. Borowski made a motion to pay this bill, seconded by Mr. Harris, unanimous approval.

Director's Report: Mr. Franz is pleased with the more than 200,000 items circulated in 2006 and the amount of new library users. Mr. Franz is currently working on the Annual Report. Mr. Borowski asked about any problem with after school rowdiness. Mr. Franz noted there is an increase in after school activity. Ms. Kralik asked about third floor security. Mr. Franz reported there have been no acts of vandalism. Mr.

Borowski asked about internet security and the proper use of Library computers. Mr. Franz stated the Library does have a policy regarding computer use and commended The Staff in upholding said policy. Mr. Franz announced that a men's athletic association will be making a donation for teen programs. Mr. Franz reported that because the library loans more items than it borrows from other libraries, we will receive a net lender reimbursement check from BCCLS. The Silver Screen Classics will be using the media room two Saturdays each month. Mr. Franz discussed the state minimum wage increase. Local governments are exempt from the State minimum wage. Libraries are allowed to use the federal minimum wage for paying employees which is \$5.15. The Board noted that they would have to consider the rates of higher earning employees if the lower wages were raised to accommodate any new minimum wage laws.

Mr. Franz reported that the Passaic Library has voted to withdraw from BCCLS. Montclair is considering joining. Mr. Franz informed the Board the Library has received a request from a model ship builder to exhibit. The Board agreed to have the builder display the ships in cases on the ledges in the stairwell. A certificate of gratitude was received from St. Andrew's.

Committee Reports: Mr. Weir informed the Board that Laura and Cindy will receive certificates of appreciation tomorrow. Thank you notes were received from the staff for holiday gifts.

Mr. Weir announced the new officers for a one year term as follows: President-- Marie Hanlon, Vice President--James Borowski, Treasurer—Elliott Lichtstein, Secretary--Marsha Demarest. Mr. Weir asked for any other nominations from the floor. Mr. Harris made a motion to approve the officers, seconded by Mr. Saslowsky, approved unanimously.

Approval of Letter to Mayor and Council: Mr. Franz discussed the revised letter to return the \$97,000.00 unused portion of additional funding to the Mayor and Council. Mr. Borowski questioned if we still have money in the construction fund allocated for landscaping. There is about \$5,000.00 or \$6,000.00 in the capital campaign fund. Mr. Franz suggested a patio bench around the circular planter was still needed. Ms. Kralik asked if there was anything structural to be accomplished. Mr. Franz suggested the Board walk around the property to plan future projects. A motion was made by Mr. Harris, seconded by Mr. Weir, unanimous Board approval to send the letter to release the funds.

Mr. Weir presented the proposed meeting dates for 2007.

FEMA: Approximately 15 spots, Mr. Franz noted, will be lost to the present Library parking lot because of FEMA's demands to dig up the pavement and replace with stone and gravel. Mr. Franz believes all avenues have been exhausted by the Borough to remedy this problem. Mr. Sapanara will check with the town engineer.

Motion made by Mr. Saslowsky, seconded by Mr. Harris to adjourn the meeting at 9:53 p.m.

Respectfully submitted,

Marsha Demarest