

Hillsdale Free Public Library
Board of Trustees Meeting

April 9, 2007

In attendance were: James Borowski, Marie Hanlon, Kim Kralik, Dr. Elliott Lichtstein, John Sapanara, Alan Saslowsky, Gary Weir

Also present: David Franz, Director of the Library

Excused: Marsha Demarest, Paul Gross, Warren Harris

Ms. Marie Hanlon, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:31 PM. Mr. Saslowsky made a motion to approve the March minutes, Dr. Lichtstein seconded. Unanimous vote of approval.

President's Report: Ms. Hanlon thanked Mr. Borowski, Vice President, for running March's meeting in her absence. She said that the Hillsdale Fire Dept. will be honoring Fred Winkler for 60 years of service to the department. She passed around an invitation for the May award ceremony as well as a few thank you notes to the Library.

Treasurer's Report: Dr. Lichtstein: The Library is fiscally sound. The Library has the following accounts, a NJ Cash Management Account, and two Commerce Bank accounts. Mr. Franz said that he merged the construction and capital account. Mr. Borowski asked if this new account is now the reserve fund and it is. Mr. Borowski asked if we were switching to a different telephone plan other than Verizon. Mr. Franz said that Monmouth Telecommunications was contacted last fall. Some adjustments to the existing phone service were made and Mr. Franz is awaiting news from Monmouth.

Director's Report: (see attached) Mr. Franz:

- Circulation is still strong with an occasional dip.
- The Library has been getting favorable press, i.e. a cover story in today's Pascack Press and a story in last week's issue, too.
- Mr. Franz and Ms. Hanlon are encouraging all new Library Trustees to attend the upcoming Trustees seminar to be held at the Bergenfield Library on May 1st. This is sponsored by BCCLS and chaired by Robert White, Director.
- "One Day In Hillsdale": Mr. Franz showed a sample of a self-published book done on www.blurb.com. It cost \$30. for a single copy. It is hoped that the photobook will have 80 pages with many photographs taken by town residents. Many Library patrons have been availing themselves of the free disposable cameras.
- Mr. Franz has been working with the historic preservation committee and he showed several framed photos of Hillsdale long ago that will be on display at the train station.
- The new copier was installed. The charge for color copies is \$.25. This is cheaper than competing copier stores.
- Memorial Day Parade – last year the Library Board was formally invited to march and we assume we will have the same honor. Mr. Franz will have a banner made up and pens will be given out along the parade route, courtesy of *The Friends*. He encouraged all Board members to join in the line of march.
- Harry Potter Book Launch: Laura has made a permission slip/flyer for distribution. There will be a maximum of 40 children sleeping over.

The agenda includes Richard the Magician performing two shows, a trivia contest, a small craft activity and refreshments. The lock-in begins at 1 AM; book distribution will begin at 12. Dr. Lichtstein suggested that a schedule be listed on the flyer. There will be games and movies for the sleep-overs, the second floor will be for silent reading and the third floor will be closed. Ms. Hanlon asked about the

services of the auxiliary police. There will be plenty of adult chaperones. Cindy, Kathryn Ennist, David and Laura will be there all night.

- Mr. Borowski complimented Mr. Franz on the various award certificates along the landing on the main floor.

Old Business:

Parking Lot: Mr. Sapanara said that the town won't litigate the parking lot situation, it would be too costly. The town will pay for the work which will be attached to the road program at a cost of approximately \$17,000. Ms. Hanlon asked about the fencing and Mr. Sapanara will look into the matter again. There was an informal agreement between the home owner and the borough on the west side of Hazelwood, bordering the Library. The proposed fencing does not include the back of the parking lot along Hazelwood. Mr. Statile had said he would approve some type of fence there. The fence issue will be postponed until the parking lot issue is dealt with.

Dr. Lichtstein said that the skateboarders have created a lot of black marks along the library walls by the entrance and patio. It needs to be sandblasted or power washed. Mr. Weir suggested that it be broadcast on the local town TV channel. There are many students doing it. Dr. Lichtstein said it is considered defacing public property. Mr. Franz asked the Board if it warranted a sign. Mr. Sapanara said he would talk with the police and the Borough Engineer about solutions and signage. Ms. Kralik asked about our liability if a child did get injured from this; the town has insurance. She said we should also ask the town insurance agent about this.

New Business: Mr. Sapanara: In about two months, the town will begin distribution of a free 4 page newspaper/newsletter with informational items such as garbage pick up, town meetings and so forth. It will be privately published with advertising revenues funding the cost. The Library would be given space. Mr. Franz will have to figure out a new distribution for his own newsletter.

Mr. Weir asked about an award ceremony for Cindy and one was held. Cindy is now a fully accredited librarian.

The Friends: Mr. Borowski recommended that some of the council members be photographed for the Hillsdale Day project. At the recent *Friends* meeting, money was donated for a new digital camera and disposable cameras for use by the public. Platinum letters for capital campaign donations were mailed out. The *Oops* card has been very successful, Mr. Franz and Ms. Hanlon said that more *Friends* are needed to actively participate.

The next Library Board meeting will be on May 14, 2007. Mr. Borowski moved to adjourn the meeting, Ms. Kralik seconded. The meeting officially adjourned at 8:18 PM.

Respectfully submitted by:
Deirdre Danaher
Recording Secretary