

Hillsdale Free Public Library
Board of Trustees Meeting

July 9, 2007

In attendance were: James Borowski, Paul Gross, Marie Hanlon, Warren Harris, Kim Kralik, Dr. Elliott Lichtstein, Allen Saslowsky

Also present: David Franz, Director of the Library

Excused: Marsha Demarest, Gary Weir, John Sapanara, Council Liaison

Ms. Marie Hanlon, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:37 PM. Paul Gross made a motion to approve the June minutes, Jim Borowski seconded. Unanimous vote of approval.

There were no public comments.

President's Report: Ms. Hanlon sent in her registration for the Fall Trustee's Conference. She encouraged other board members to attend.

Treasurer's Report: Dr. Lichtstein: The Library is fiscally sound. We are scheduled to receive the 2d quarter cash support check from the borough the first week of August. Mr. Gross noted that the monthly projected budget for gas and electric should be reexamined for next year. On a monthly basis, we are over budget on electric and under budget for gas. It was suggested that the budget for repairs be spread out over 12 months.

Director's Report: (see attached) Mr. Franz:

- Much time was devoted to setting up the Friends of the Library/American Legion book sale. Mr. Hewitt pledged to match the sale dollar for dollar. At the moment the sale grossed approximately \$1,350.00
- Jim Moldow and the men of the 'pick-up' baseball group he plays with will donate \$215 toward the purchase of video games.
- Over 400 children are signed up for the summer reading program. 60 attended the magic show.
- Many volunteer opportunities are being developed at the library. A web page registration form is now in place.
- The Friends of the Library are sponsoring one of the Summer Concerts in Beechwood Park. The Waldwick Band will play on Tuesday, August 7.

Mr. Gross asked a few questions. He was intrigued by the "Adopt-A-Shelf" concept and wondered if the library could pursue opportunities whereby businesses and individuals could donate on an annual basis for recognition in the library, similar to the adopt-a-highway signs. Mr. Franz will consider this and report back. All agreed that a delivery service to homebound individuals is a worthwhile pursuit. Discussion ensued regarding implementation and liability for volunteers. This is an idea that has been brought up before and is in the 5-year plan. Mr. Franz has contacted another library that is doing volunteer delivery through their Friends group. The insurance carrier will be contacted regarding insurance issues and liability. Mr. Gross introduced the concept of an additional advisory board whereby other interested members of the community could be given the opportunity to participate in the continued development of the library. Members were in general agreement that reaching out to a wider audience of library supporters is a noble pursuit, but some questioned whether people had the time and interest to participate. In a future survey of the community residents could be asked if they wished to serve on such a board. The advisory board would meet periodically. They would have no legal powers, but would provide more feedback to the Board of Trustees.

Fence along Hazelwood

Mr. Franz summarized the need for a fence along Hazelwood. There is some indication that the Borough would share in the cost of erecting a fence. Discussion ensued regarding types of fence and height. It was agreed that it could be low, perhaps only 3 feet high. Dr. Lichtstein proposed that the Board authorize up to \$1,000 toward the purchase and installation of a fence. Mr. Gross seconded. Unanimous approval. Mr. Franz will convey this information to the Borough Administrator.

Landscaping

Dr. Lichtstein identified a local landscaper interested in working with the Board on a landscaping plan and installation program. Warren Harris suggested Isely's as another possible firm that could help us plan and execute an economical design. Mr. Franz will contact these firms. Grass cutting and leaf removal is handled by the DPW and their subcontractors. It was noted that the edging around the beds and sidewalk could be improved.

New Business

Dr. Lichtstein informed the Board that Frank Lloyd recently passed away. He was a principal partner of the Harwood & Lloyd law firm and was instrumental in providing the library with quality legal services throughout the construction project. Dr. Lichtstein requested the Board pass a resolution extending condolences to Harwood Lloyd and Mr. Lloyd's family. Mr. Harris seconded the motion. Unanimously approved.

The August meeting is cancelled.

The next Library Board meeting will be on September 10, 2007. Mr. Borowski moved to adjourn the meeting, Ms. Kralik seconded. The meeting officially adjourned at 8:18 PM.

Respectfully submitted by:
David J. Franz
Director