

# DIRECTOR OF DONATIONS

A VOLUNTEER OPPORTUNITY AT HILLSDALE FREE PUBLIC LIBRARY

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The library receives income from the sale of used books in good to great condition. Help sort through the many donations that are made throughout the year. The extra money helps us buy more new books.



To Do:

- Sort new donations into good condition (saleable) and those that should be recycled. You will be trained to make the judgment.
- When possible, organize the good books into categories (i.e. paperbacks, hard covers, fiction and non-fiction).
- Prepare musty, mildewed, and damaged materials for recycling.
- Keep the used book bookshelf tidy and refreshed.

The ability to lift and move somewhat heavy books is required.